



**Sault Ste. Marie YMCA**  
235 McNabb Street  
Sault Ste. Marie, ON P6B 3Z2  
T. 705.949.3133 F.705.949.3344  
ssmymca.ca

## **Employment Opportunity – Early Childhood Educators Contract/Relief Staff (Multiple Positions)**

**NATURE AND SCOPE:** This position is responsible for providing Quality Care for children birth up to and including 12 years of age, in a safe nurturing environment that would stimulate and enrich their learning in the areas of social, emotional, cognitive, and physical development through play and structured activities.

**HOURS OF WORK:** Monday to Friday, varying hours between 6:30AM to 5:30PM

**START DATE:** As soon as Possible

### **CORE RESPONSIBILITIES:**

- Planning and implementing the program for children that co-ordinates with the policies and philosophies of the YMCA
- Ensure the program meets the needs of the individual with concerns of their interest, special talents, individual style, and pace of learning.
- Considering the individual child and relationships to their culture and associate background.
- Treating each child with dignity and respect.
- Assisting each child with becoming more aware of their world as an integral member of a group.
- Assuming an equal share of joint housekeeping responsibilities of the staff. Provide feedback on health and safety issues.
- Planning and implementing methods of establishing a positive liaison with parents of the child and outside agencies.
- Provide quality care for children of various ages.

### **QUALIFICATIONS REQUIRED:**

#### **Education and Training**

- Early Childhood Education Diploma
- Registered member of the College of ECE in good standing an asset
- Post-secondary education in Childcare related field
- Current First Aid/CPR Certification
- Current Criminal Record Check with Vulnerable Sector

#### **Experience**

- Ability to multitask in a fast-paced environment

#### **Other Skills**

- Good organizational skills
- Good verbal and written communication skills
- Excellent interpersonal skills

### **COMPETENCIES REQUIRED:**

**Integrity:** Demonstrates responsible behavior at all times and maintains high ethical standards.

**Commitment to Organization:** Vision and Values Demonstrates and promotes a personal understanding of and appreciation for the mission, vision, strategic outcomes, and values of the YMCA.

**Flexibility and Adaptability:** Able to work quickly and efficiently despite ambiguity, adjusts with confidence, integrates new information, as it becomes available.

**Planning and Organizing:** Establishes a clearly defined and effective course of action for self and others to accomplish short and long term work goals.

**Leadership:** Guides, motivates and inspires self and others to take action to achieve desired outcomes.

**Problem Solving:** Identifies an issue and works towards a solution.

**Results Oriented:** The ability to lead, manage and achieve identified goals.

*The Sault Ste. Marie YMCA values the diversity of people and communities and is committed to excellence and inclusion in our Association. We are committed to an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance to arrange reasonable and appropriate accommodation.*

### **PLEASE SUBMIT RESUME TO:**

**Allyson Pazdrak**

Child Care Manager

235 McNabb Street, Sault Ste. Marie ON P6B 1Y3

[allyson.pazdrak@ssmymca.ca](mailto:allyson.pazdrak@ssmymca.ca)

(Please write **RECE Job Posting** in subject line)

**Application deadline: Posting to remain open until positions filled**

Only those selected for an interview will be notified.

*Building healthy  
communities*