

Shine On  Sault Ste. Marie

YMCA SUMMER DAY  
**CAMP**

Registration  
opens  
Monday,  
March 24





# Where To Find It!

Welcome to YMCA Summer Camps page 3

Important Information page 4

Your Day At Camp page 5

What to Bring to Camp page 6

Camp Packing List - Daily page 6

Expectations While at Camp page 7-8

Camper Supervision page 8

Policies and Procedures - Health & Safety page 9

**YMCA Summer Day Camps - Programs** page 10-11

Funky Fridays page 12

YMCA Day Camp Vital Information form page 13-14

YMCA Day Camp Medical/Behavioral/  
Learning form page 15

YMCA Day Camp Consent to Administer  
Medication form page 17-18

YMCA Day Camp Financial Assistance  
Program Application form page 19



# Welcome to YMCA Summer Day Camps!

This guide is for campers and parents to help prepare for YMCA day camp this summer. Whether it's your very first time at one of our unique YMCA Summer Day Camps or you're a returning camper, we hope that this guide will help answer some of your questions.

Being at camp is a fantastic experience. At the YMCA, our goal is to provide a safe and exciting environment for children to enjoy their summer, make friends, and learn new skills.

We expect all campers and staff to treat each other with respect and help others enjoy their time during camp.

After reviewing the information in the following pages, if you need more information, have questions, or you would like to discuss your child's individual situation or needs, please reach out to our Child, Youth and Family Supervisor:

You can reach Makayla at: [makayla.porcheron@ssmymca.ca](mailto:makayla.porcheron@ssmymca.ca)

## Mission Statement

The Sault Ste. Marie YMCA is dedicated to building a safe, caring, healthy community by providing all youth with the opportunity to achieve personal growth in spirit, mind and body.

Our camps are based on the following guiding principles:

**GROUP EXPERIENCE:** Campers will have opportunities for social development, group interdependence, interpersonal problem solving, fun, skill development, and responsibility. We ask that campers don't bring electronic devices, as we find it distracts from focusing on one's self, the group, and personal development at camp.

**INCLUSIVE COMMUNITY:** Campers will be in an inclusive environment during the camp, where people of different ages and abilities will also be present. The YMCA is a shared space and campers will be experiencing a diverse group of people working to improve their health and well-being and connecting with each other.



# Important Information

Sault Ste. Marie YMCA Summer Day Camps have been making summer memories and providing fun camp adventures for decades.

We believe YMCA camps are like no other childhood experience, one that every child deserves, where everyone is welcome and everyone matters. We believe every child should have the chance to take part in the excitement of a camp experience! We hope to see your child at one of our amazing camps this summer!

## AFFORDABLE FEES - FINANCIAL ASSISTANCE

We know that budgeting for your child's camp can sometimes be a challenge. That's why at the YMCA of Sault Ste. Marie, we offer financial assistance to families who are unable to pay the full fee.

With the assistance of our Strong Communities Campaign, the YMCA fulfills its mission by striving to ensure that children, regardless of their financial circumstances, can enjoy a positive summer day camp experience.

Please email [info@ssmymca.ca](mailto:info@ssmymca.ca) and we would be happy to assist anyone limited by their financial situation.

You can find the **SSM YMCA Day Camp Financial Assistance Form** at the back of this booklet. You can also fill it out and return it to the Y in advance of your application.

## COMMUNICATION

Open communication is just as important to us as the delivery of high-quality camp experiences. For that reason, we strive to communicate with families before and after every session. If you have questions or concerns, please feel free to contact your camp staff team.

## Cancellation and Refund Policy

Refunds for camp fees are available up to 7 days prior to the camp start date. However, a \$20.00 administration fee will be deducted from the refunded amount. Refunds will be issued to the payer of the fee.

No refunds will be provided within 7 days of the camp start date.

We will take all precautions to maintain the integrity of camp programs without alteration. Camp fees will remain unchanged in the event that certain areas of the camp are inaccessible due to maintenance, repair, or refurbishment conducted by the Sault Ste Marie YMCA, or in cases of program cancellations or facility closures due to inclement weather.

## CHILD PROTECTION

All visitors to the Sault Ste. Marie YMCA must scan their membership or companion cards or present government-issued photo identification in order to enter the facility.

Day Camp Counsellors will require that parents and guardians provide government-issued photo identification for signing campers in and out of camps.

## STAFF at the YMCA

We pride ourselves in hiring the most qualified camp staff.

- All staff hold current Standard First Aid and CPR-C certification, and complete a training program prior to camp that includes Healthy Child Development, safety, and emergency procedures.
- Staff 18 years and over have completed a Criminal Reference Check.
- All lifeguards hold National Lifeguard certifications.

# Your Day At Camp

## ARRIVAL

Each day, campers will arrive at the YMCA (235 McNabb Street - sign in will be in the main gymnasium) or at the Waterfront Adventure Centre (8 McPhail Ave) starting at 8:30am and no later than 9:00am. Once signed in, campers will meet their counselors for the day.

## MEALS AND SNACKS

There will be a lunch break and two snack breaks during the day. We recommend sending healthy snacks and lunches that do not need refrigeration.

## END OF DAY / DEPARTURE

End of camp and pick up time each day is between 4:30pm and 5:00pm.

You can pick up your camper at any time throughout the day if needed, but we respectfully ask you to ensure that they are picked up no later than 5:00pm.

Please note: if your child is NOT picked up by 5:00 pm, we will try to contact you and any other individuals included on the authorized pick-up list. There are staffing costs and other expenses that are incurred by the YMCA for overseeing children after hours. We will apply a charge of \$5 / each 10 minutes past 5:00pm.

If you are picking up your child prior to the scheduled end of day, please be prepared for 15 minutes wait time at the front desk to allow for scheduling of a counselor to go to the appropriate camp and support your camper in preparation for departure (packing lunch, jackets, shoes, changing after swimming, etc.). Thank you for your understanding.

## STATUTORY HOLIDAYS

YMCA Summer Day Camps do not run on Statutory Holidays. (Tuesday, July 1, 2025 and Monday, August 4, 2025)

## PHOTOS

We are planning to introduce a new feature into our camps in 2025... “Capturing Memories”. If the parent has approved participation of their child in photos, we will be taking “proud moment at camp” or “YMCA Day Camps – Shine On” photos. These pictures will feature your child exclusively.



# What to Bring to Camp

We advise getting your child involved in packing for the day, every day, so they can easily recognize their belongings.

## EYEGASSES/CONTACTS

For children who require eyeglasses or contacts, please make sure your child brings them every day.

## MEDICATION

All medications are to be sent to camp in their original packages, clearly labelled with the camper's full name and date of birth. We ask that you fill in and sign the **Consent to Administer Medication Form** (*found at the back of this booklet*) if your child needs to take medication during camp. Staff will NOT be able to administer medication without this completed form. Medications will be sent home with the camper at the end of day. We cannot store medications overnight.

## SHOES, SANDALS, AND FLIP-FLOPS

Your child will need a pair of indoor running shoes while at camp. They will be participating in land-based activities, running, and games. They can also bring sandals or flip flops for around the pool, but it is not mandatory.

## SUNSCREEN POLICY

Please note that sunscreen is not supplied to campers by the YMCA. It is the responsibility of the parent to ensure that campers bring their own sunscreen to camp and that the parent/child apply it once before coming to camp in the morning. Staff will assist campers in re-applying as needed throughout the day.

## LOST AND FOUND

Throughout the summer camp session, lost and found items are displayed for campers to identify and claim. Parents can view lost and found items at the end of the camp day.

The YMCA is not responsible for the loss or theft of items.

Please leave all valuable items at home and ensure that each piece of clothing and personal equipment is clearly labeled with your child's first and last name.

# Camp Packing List - Daily

## Must Have Items

- a small backpack
- a sun hat
- a sweater / sweatshirt
- a tube of sunscreen (minimum SPF 60)
- a nutritious PEANUT FREE lunch
- a reusable water bottle  
(must have name on it)
- weather-appropriate clothing
- running shoes
- a swim suit (no string clasp bikinis, please)
- a towel

- a bag for wet swimwear and towel(s)
- extra clothes (socks/pants/shorts/underwear/socks/sweater)
- medication(s) (see above)

### Please do not bring:

- Pocket knives
- Matches
- Cell phones
- Electronic toys or devices
- Toy guns or water pistols
- Any other valuables

# Expectations While At Camp

**At YMCA Summer Day Camps, we work hard to support all campers and ensure that everyone's experience provides an opportunity for fun and learning.**

## **RESPECT FOR YOURSELF**

At Camp, we live by basic principles of respect.

Everyone at camp must know their limits and take care of themselves. Please ensure your child has everything they need to get through the day. (See What to Bring)

We support campers to know when they need to take some time for themselves. Please encourage your child to tell counsellors if they need quiet time.

## **RESPECT FOR OTHERS**

We also expect that all campers have respect for other campers and for for councilors. The YMCA believes that every participant has the right to a safe environment and equal treatment without discrimination.

A camp experiences is a wonderful opportunity to learn about the incredible things a group can accomplish together while welcoming the differences in individuals.

While working in a group, challenges may arise and we work through them together in a safe and productive way. In a situation where a camper is unsafe and harming themselves or others, they may be removed from the program.

## **CODE OF CONDUCT**

At YMCA Summer Day Camps, our staff are trained and experienced in providing high quality care for our campers, ensuring the needs of each individual are met. We expect that all staff, volunteers, campers, and parents are focused on supporting the YMCA to be a safe environment for everyone, both emotionally and physically.

If a situation arises where a camper threatens the safety or security of another camper, staff member, or themselves, we will make every appropriate effort to inform the parents involved, address the behaviour, and provide a positive camp experience for everyone.

Should disruptive behaviour continue, the child may be dismissed from camp at the discretion of the Supervisor or the designate. The camp will not be held responsible for any costs or provide a refund associated with a camper's dismissal on the grounds of disruptive behaviour. In extreme circumstances, a camper may be removed from the camp environment without warning if their behaviour jeopardizes the safety of other campers or staff.



# Expectations While At Camp *(continued)*

## BEHAVIOUR GUIDELINES

1. Staff directs the child to more appropriate behaviour.
2. The child is reminded of the behaviour guidelines and rules through a discussion.
3. Staff notifies the Site Lead and/or Supervisor and writes an incident report.
4. Staff notifies the parents/guardians by calling the phone numbers on the child's file and describes the incident.
5. A staff member will then discuss the incident and possible solutions that best suit the needs of everyone upon pick-up with the authorized pick-up person.
6. If the problem persists to 3 incidents, the Supervisor will call the numbers on file and the child must be picked up immediately and will not be allowed to return. (please see Refund/Cancellation Policy)
7. If a child's behaviour at any time threatens the immediate health and safety of anyone, the parent/guardian is notified and instructed to pick up the child immediately and they will not receive a refund/credit. The Sault Ste. Marie YMCA reserves the right to suspend the child from the program.

## Camper Supervision

Participants are accounted for for the full duration of the camp day. They are signed in and out of each day and accounted for by their counsellors.

A child can be signed in by an authorized person on the child's YMCA file with a valid photo ID.

To pick up a child, the person MUST be named on the **YMCA Day Camp Vital Information Form** (*found at the back of this booklet*) and they must present a valid Photo ID. We appreciate your cooperation in adhering to this policy. Arrival and Departure can be busy, please wait until you have spoken with the counselors so they can mark your child's attendance and departure.





# Policies and Procedures - Health & Safety

An enjoyable experience begins with a healthy participant. Your child's good health > physical, social, and emotional > is very important to us. Our programs emphasize careful planning to ensure high safety standards are in place and followed. **We ask that you please do not bring your child to camp if they are sick.**

At YMCA Day Camps, the health and safety of your child is our first priority. The Sault Ste. Marie YMCA is a well-equipped health and wellness centre and has support staff who are trained to handle emergencies. All camps are subject to change to be in accordance with Algoma Public Health guidelines.

## ACTIVE LIFESTYLE

Camp is a continually active place. We make sure that all our campers and staff stay healthy by promoting the regular application of sunscreen and bug spray, adapting our outdoor activities in the case of extreme weather, providing regular water breaks, and ensuring that snack breaks are scheduled throughout the day.

## SUPERVISION OF WATERFRONT ACTIVITY CENTRE

The Sault Ste. Marie YMCA has specific policies and procedures related to all waterfront activities to minimize the risk of injury.

No swimming areas are ever open without NLS lifeguards on duty.

Boating is one of our major camp activities at this site. For this reason, we require that all staff and campers wear a Ministry of Transportation approved personal floatation device (PFD) while boating. All PFDs are provided at camp. If you choose to send your child with their own PFD, please ensure that it is clearly labeled with their name and meets all Ministry standards.

## LEARNING/MEDICAL/BEHAVIOURAL INFORMATION *\*IF APPLICABLE\*\**

At our camp, parents must complete all medical and behavioural forms to ensure that our counsellors have a comprehensive understanding of each child's needs. This information is critical to creating a fun, inclusive, and adaptable environment. Additionally, any child who requires an Educational Assistant (EA) or one-to-one support must have a designated support staff member accompany them. Your cooperation helps us prepare a camp experience that is safe, supportive, and ready for anything! Please contact Makayla Porcheron for further questions, at [makayla.porcheron@ssmymca.ca](mailto:makayla.porcheron@ssmymca.ca)

## FOOD ALLERGIES

While we cannot guarantee a completely nut free site, we do take every action possible to ensure that children and staff with nut allergies are protected.

To help us maintain an environment that is safe for campers with various allergies, we request that lunches and snacks sent with campers do not contain nuts.

## ALLERGY PLANS

We work very closely with families that are affected by anaphylactic allergies. Please contact the camp directly to work on a personal response plan, proactive measures, and any considerations for your child to ensure they have the most comfortable time at camp. Please ensure that you have filled out the Medical portions of the **YMCA Day Camp Vital Camper Information form** and the **Medical / Behavioral / Learning Form**, and (if applicable) the **Consent to Administer Medication form** (*all found at the back of this booklet*)

# YMCA Summer Day Camps - Programs

## Rhythm & Canvas Spotlight: Music, Arts, Drama & Dance Camp

**Weeks 1-9 (ages 6-12 yrs)**

Get ready to unleash your creativity in our Rhythm & Canvas Spotlight Camp! This high-energy, fun-filled camp is perfect for kids who love to sing, dance, act, and create. Each day is packed with exciting activities exploring music, arts, drama, and dance, plus all the classic camp fun—daily swims, park adventures, gym time, and maybe even some top-secret mystery games each week! Whether you're painting a masterpiece, performing on stage, or busting a move, this camp is all about expressing yourself, making new friends, and creating unforgettable summer memories. Let's put a "Spotlight" on this summer!

**Price: \$270 (10% discount for SSM YMCA members)**

*Week 1 pro-rated to 3 days. Week 6 pro-rated to 4 days.*

## Active All-Stars Camp

**Weeks 1-9 (ages 6-12yrs)**

Get ready to run, jump, throw, and play as an Active All-star—the ultimate summer camp for kids who love to move! From classic sports to wacky games, every day is packed with action, energy, and friendly competition. Plus, we mix in all the best camp fun >> daily swims, park trips, gym time, and even some MYSTERY games to keep you on your toes! Whether you're scoring goals, racing to the finish line, or just playing for fun, this camp is all about teamwork, movement, and making epic summer memories!

**Price: \$270 (10% discount for SSM YMCA members)**

*Week 1 pro-rated to 3 days. Week 6 pro-rated to 4 days.*

## Camp Splashdown

**Weeks 1, 3, 5, 7, 9 (ages 6-12yrs)**

Dive into the ultimate water adventure at Camp Splashdown! With two fun-filled swim sessions every day, you'll be making a splash with all kinds of water games, races, and cool activities in the pool. It's not about mastering skills—it's all about having fun in the water! And when you're not swimming, you'll enjoy classic camp fun like park trips, gym time, and even some exciting MYSTERY games to keep things fresh and fun. So, grab your swimsuit, splash into adventure, and let's make this summer unforgettable!

**Price: \$270 (10% discount for SSM YMCA members)**

*Week 1 pro-rated to 3 days.*

## Flip & Fly Gymnastics Camp

**Weeks 2, 4, 6, 8 (ages 6-12 yrs)**

Get ready to flip, jump, and soar at Flip & Fly Gymnastics Camp! This camp is all about having a blast while practicing your favourite gymnastics moves on the bars, beams, and floor—no pressure, just pure fun! Plus, you'll get to show off your skills in a fun end-of-camp performance for your family.

When you're not tumbling, enjoy exciting daily swims, park trips, gym time, and maybe even a few MYSTERY games to keep the energy high! Come join us for a summer full of fun, flips, and family fun!

**Price: \$270 (10% discount for SSM YMCA members)**

*Week 6 pro-rated to 4 days.*

## Lil' Explorers Camp

**Weeks 1-9 (ages 4-5 yrs)**

Welcome to Lil' Explorers Camp, where the adventure never ends! Designed just for our youngest campers, this camp is all about fun, friendship, and exploration! Each day is filled with age-appropriate games and exciting activities that will keep everyone engaged, giggling, and working together. With a focus on cooperation and making new friends, we'll have a blast with daily swims, park trips, gym time, and even some mysterious MYSTERY games that all the camps can join in on!

It's the perfect place to grow, play, and make memories—come explore with us this summer!

**Price: \$270 (10% discount for SSM YMCA members)**

*Week 1 pro-rated to 3 days. Week 6 pro-rated to 4 days.*



# YMCA Summer Day Camps - Programs

## Waterfront Adventure Centre

**Weeks 3, 4, 7, 8 (ages 9-12yrs)**

We're thrilled to announce our Summer Day Camp at the Sault College's Waterfront Adventure Centre—the perfect spot for endless summer fun! Your camper will soak up the sun while playing exciting games of beach volleyball and pickleball and explore the St. Mary's River by canoeing and kayaking. Every day brings something new with trips to the beautiful Bellevue Park and splashing around at the splash pad for the ultimate summer experience. It's a summer full of adventure, laughter, and memories—don't miss out!

**Price: \$280 (10% discount for SSM YMCA members)**

### Notes:

- Transportation must be provided by parents to and from the Waterfront Adventure Centre, located at 18 McPhail;
- Drop-off will begin between 8:30 and 9:00 am and parents will be asked to pick their campers up at the Waterfront Adventure Centre between 4:30-5:00 pm.
- Certified lifeguards are on duty while using the watercraft and qualified, caring instructors supervise all camp activities.
- Waterfront activities do not include swimming.
- All campers participating in Canoeing and Kayaking are required to wear a Lifejacket which is provided at all times. If possible, please provide your child's own life jacket, properly labelled.



## 2025 JULY

Sun	Mon	Tue	Wed	Thu	Fri	Sat
29	30 Summer Day Camps do not run	1 Canada Day Summer Day Camps do not run	2	3	4	5
Summer Day Camp WEEK 1						
6	7	8	9	10	11	12
Summer Day Camp WEEK 2						
13	14	15	16	17	18	19
Summer Day Camp WEEK 3						
20	21	22	23	24	25	26
Summer Day Camp WEEK 4						
27	28	29	30	31		
Summer Day Camp WEEK 5						

## 2025 AUGUST

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
Summer Day Camp WEEK 5						
3	4 Civic Holiday Summer Day Camps do not run	5	6	7	8	9
Summer Day Camp WEEK 6						
10	11	12	13	14	15	16
Summer Day Camp WEEK 7						
17	18	19	20	21	22	23
Summer Day Camp WEEK 8						
24	25	26	27	28	29	30
Summer Day Camp WEEK 9						
31						

# Funky Fridays

**Our Funky Fridays are jam-packed with fun!**

## **Funky Fridays – Flip & Fly Gymnastics Performance**

*(For Families ONLY, no other camps will be present)* Every Friday, our Gymnastics Camp will flip, soar, and dazzle their families with an exciting performance, showing off all the amazing moves they've mastered throughout the week! Friends and family of the gymnasts are invited to cheer them on and celebrate their incredible achievements as they shine in the spotlight!

## **Funky Fridays – GAMEDAY**

Excitement fills the air as campers gather for Game Day, a thrilling showdown where camps compete in a medley of games and activities designed to test their teamwork and camaraderie. From relay races to tug-of-war, it's a spirited celebration of collaboration and friendly rivalry that unites campers in laughter and sportsmanship.

## **WEEKLY THEMES**

Get ready for a summer full of fun, adventure, and creativity with our exciting weekly themes! Each week, we'll dive into a new world of themed activities, games, and surprises—whether it's a tropical Aloha Summer, a thrilling Superhero Showdown, or a splash-tastic Splashapalooza! Every theme brings fresh excitement and endless opportunities to make new friends, try new things, and create unforgettable memories. Come join the fun and let the adventure begin!

Week 1: Summer Spook-tacular

Week 2: Jungle Jam

Week 3: Superhero Showdown

Week 4: Tropical Treasures

Week 5: Splashapalooza

Week 6: Medieval Marvels

Week 7: The Year 3000

Week 8: Moovin' & Groovin'

Week 9: Aloha Summer





# YMCA DAY CAMP VITAL CAMPER INFORMATION - 2024/2025

CAMPER'S NAME - FIRST / LAST		BIRTH DATE mm/dd/yyyy	AGE AT START OF CAMP	GENDER
		/ /	YEARS	<input type="checkbox"/> MALE <input type="checkbox"/> FEMALE <input type="checkbox"/> OTHER
MAILING ADDRESS		CITY	POSTAL CODE	
APT#				

Does the Camper resides at more than one addresses: YES/NO. If yes, please fill a separate registration form for that address , if they attend camp from that address also.

EMAIL:

I consent to receiving Sault Ste. Marie YMCA communications regarding my account, promotions and updates. You may withdraw your consent at any time using the contact information provided here. Please refer to our Privacy Policy or contact us for more details or contact info@ssmymca.ca . Sault Ste. Marie YMCA, 235 McNabb Street, Sault Ste. Marie, ON, P6B 1Y3, 705.949.3133 \_\_\_\_\_

1ST PARENT'S NAME - FIRST / LAST	HOME PHONE #	CELL #	WORK PHONE #
	( )	( )	( ) Ext.
2ND PARENT'S NAME - FIRST / LAST	HOME PHONE #	CELL #	WORK PHONE #
	( )	( )	( ) Ext.

LEGAL CUSTODY	CAMPER RESIDES WITH
<input type="checkbox"/> 1ST PARENT <input type="checkbox"/> 2ND PARENT <input type="checkbox"/> BOTH PARENTS <input type="checkbox"/> OTHER EXPLAIN:	<input type="checkbox"/> 1ST PARENT <input type="checkbox"/> 2ND PARENT <input type="checkbox"/> BOTH PARENTS <input type="checkbox"/> OTHER EXPLAIN:

**ALTERNATE EMERGENCY CONTACT AND AUTHORIZED PICK UP LIST:**  
This is a person over the age of 16 who is authorized to pick up your child and can be contacted by YMCA staff when the parent/guardian cannot be reached IN CASE OF EMERGENCIES. Not all authorized pick up persons need to the emergency contacts:

ALTERNATE EMERGENCY CONTACT/ AUTHORIZED PICK UP: NAME - FIRST / LAST	PHONE #'S	RELATIONSHIP TO CAMPER	HAS CONTACT BEEN MADE AWARE THEY ARE THE EMERGENCY CONTACT?
Emergency Contact	( )		<input type="checkbox"/> YES <input type="checkbox"/> NO
Emergency Contact	( )		<input type="checkbox"/> YES <input type="checkbox"/> NO
	( )		
	( )		
	( )		
	( )		

**HEALTH HISTORY AND PERSONAL INFORMATION:** The more information you can provide, the better we can meet the needs of your child. This information will be treated with confidence and respect. **If you answered yes to any of these questions, please complete a Medical/Behavioural Form and /or a Consent to Administer medication form and submit at time of registration.**

Is your child under any form of treatment for an illness, condition or injury?  YES  NO

Does your child require 1:1 support while at school? If YES , please see Supervisor.  YES  NO

Does your child have any medical or behavioral conditions that we should be aware of?  YES  NO

Does your child need medication to be administered during the camp day?  YES  NO

Does your child carries Epi-pen?  YES  NO

Allergies:  YES  NO  
Food:  YES  NO  
Insects:  YES  NO

Other: (please explain)  I require a consultation with the camp director regarding elements of my child's participation.  YES  NO

**PLEASE BRING IN A RECENT PICTURE OF CAMPER**

# YMCA DAY CAMP VITAL CAMPER INFORMATION - 2024/2025

**STANDARDS OF BEHAVIOUR: We understand that feelings and needs are hard to express, but everyone has the right to participate, feel safe and be safe at the YMCA camps. The following are steps we all need to take to make the camp a positive space:**

Follow the values of the Sault Ste., Marie YMCA: honesty, caring, respect, responsibility and social inclusion

Respect and comply with all the YMCA Day camp policies and procedures

Respect differences in people, their ideas, opinions. Show respect for persons in leadership position.

Show proper care and regard to the natural world, camp property and the property of others

Not inflict or encourage others to inflict bodily harm on themselves or others

Take appropriate measures to help those in need and seek staff assistance to resolve conflict peacefully

Respect and comply with all federal, provincial, municipal and laws

## Steps we take when a child does not follow the standards of behavior:

Step 1: Counsellor will direct child to more appropriate behavior and remind child of the guidelines and rules of camp

Step 2: Counsellor notifies Supervisor and documents incident(s)

Step 3: A staff notifies parents/guardians by phone numbers on file and describes the incident

Step 3: A staff member will then discuss the incident and possible strategies to prevent that behavior with the authorized pick-up person

Step 4: If the problem persists to 3 incidents - the Supervisor will notify parent/guardian and the child must be picked up immediately and will not be allowed to return for the rest of the week or summer, depending on the severity of the behavior/incidents documented

If a child behaviour at any time threatens the immediate health and safety of anyone, the parent is notified and instructed to pick up the child immediately and cannot return to camp. The Sault Ste, Marie YMCA reserves the right to suspend the child from camp for the rest of the season.

I have read and understand the Code of Conduct: Initial \_\_\_\_\_

## CODE OF CONDUCT:

The safety of each individual in camps is of the utmost importance to the YMCA. Each camper must take responsibility to learn and follow at all times the safety and other rules established by Y staff. I understand that any behavior of my child that places him/herself or others at risk may result in immediate dismissal from camps. In this case, Myself or another emergency contact can be contacted to pick up the child.

I have read and agree to the Standards of Behavior listed on the back of the form and will review this information with my child.

I have read and understand the Code of Conduct: Initial \_\_\_\_\_

## AUTHORIZATION:

Upon registration of my child at the Sault Ste. Marie YMCA Day Camps, I permit my child to participate in a full range of camp activities including off-site activities. While staff will make every reasonable effort to minimize exposure to risk, I authorize the Day Camp Supervisor and their appointee in the event of an accident or illness affecting the above named camper to authorize on my behalf all procedures, including admission to the hospital and necessary treatment therein, as they may deem essential for the care and well-being of my child. Such action shall be taken only when immediate contact with the undersigned cannot be made. I agree not to hold the YMCA responsible for any cost arising out of an emergency situation.

I have read and understand the Authorization: Initial \_\_\_\_\_

## VOLUNTARY PHOTO AND VIDEO CONSENT:

By signing below you are consenting to the taking of photographs and/or video recordings of the above named camper by the YMCA. You are assigning to the YMCA, and waiving any rights you have related to, any such photographs and/or video recordings, and you are consenting to the use of any such photographs and/or video recordings, in whole or in part, by the YMCA.

I have read and understand the Photo and Video Consent: Initial \_\_\_\_\_

## CANCELLATIONS AND REFUNDS:

Cancellations 7 days prior to the start of the program: A refund minus the refund fee of \$ 20.00 will be issued. Less than 7 days prior: Refunds minus the refund fee of \$20. 00 will be granted for medical reasons only. Written notice of the cancellation as well as a medical certificate must be approved by the Supervisor to qualify for a refund.

Refunds will not be issued if the camper is removed from the camp program at the choice or request of the camper or camper's parent(s)/ guardian(s) or is dismissed from camp for contravention of camp guidelines or the camp code of conduct for behavior. YMCA Camp reserves the right to cancel programs at any time due to inadequate registration situations outside the control of the YMCA of such as the in-operability of the site, health reasons, or other unforeseen circumstances.

Print Name:

Signature:

Date:

By signing my name, I acknowledge that I have carefully read and understand the information requested in this registration form.

# **YMCA DAY CAMP MEDICAL/BEHAVIORAL/LEARNING - 2024/2025**

CAMPER'S NAME - FIRST / LAST	Age at the start of the camp:

**Information provided on this form will be kept in confidence and will be disclosed on a need-to-know basis, to best support your child. Our camps include group based activities with a one counsellor to 8-10 campers ratio based on age. We will not be able to safely support your child if we do not know their needs.**

Does your child have any medical, behavioral or learning conditions that we should be aware of?  YES  NO

Does your child require 1:1 or small group support during the school year?  YES  NO

Has your child been diagnosed with Autism Spectrum Disorder?  YES  NO

If you answered yes, to any of the above, please provide some details: (diagnosis, support needed with activities of daily living, sensory sensitivities, communication challenges, challenges with understanding verbal instructions)

If your child is deemed to need extra support , we welcome you to provide a support person to the camper. They must be 18 years of age or older and must have a clean Criminal Reference Check , including Vulnerable Sector check PRIOR to the child attending the CAMP.

Name of the support worker attending the camp:	Email:	CELL #
		(   )

Please answer the following questions and if you answered YES to any of the bellow, please give more details at the end of the form:

Is your child under any form of treatment for any physical or emotional illness, condition or injury?	yes	no
Will this treatment affect participation in camp activities?	yes	no
Are there any activities your child may not participate in because of medical /behavioral concerns?	yes	no
Does your child require medication for treatment of an illness, condition or injury?	yes	no
Will your child be carrying/requiring medication to be administered at camp?	yes	no
Does your child have any allergies?	yes	no
Does your child carry an EPI-PEN?	yes	no
In recent months, has there been any major illness, broken bones or operations?	yes	no
Does your child have any dietary restrictions?	yes	no

**HEALTH HISTORY:** Please indicate if your child experienced any of the following in the past year:

Seizures	yes	no
Vision Difficulty	yes	no
Hearing Difficulty	yes	no
Mobility Difficulty	yes	no
Diabetes	yes	no
Epilepsy	yes	no
Kidney Trouble	yes	no
Emotional Concerns	yes	no
Learning Concerns	yes	no
Behavioral Concerns	yes	no

If you answered yes, to any of the above, please provide some details:





# YMCA DAY CAMP—CONSENT TO ADMINISTER MEDICATION

I \_\_\_\_\_ authorize the administration of the Prescribed Medication(s) listed below to  
 ( parent name)  
 \_\_\_\_\_ by the YMCA Day Camp/PA day camp site manager or staff designated by the site manager.  
 ( child name)

**Procedures:** ALL medications need to be in their original package WITH the name of the child, dosage, and prescribing Dr.'s name printed on the label.

All medications will be kept secured by the YMCA staff and administered or given to the child to self administer. PLEASE deliver medication DAILY to the camp staff for safe storage. Having medication(s) in the child's backpack is not considered a safe storage.

Medication will not be administered without following the above procedure.

Condition/reason for medication:

Name of the prescribing physician:

NAME OF MEDICATION(S)	STORAGE	DOSAGE	ADMINISTRATION TIMES
	Refrigerated/not refrigerated		AM/PM ----, AM/PM _____
	Refrigerated/not refrigerated		AM/PM ----, AM/PM _____
	Refrigerated/not refrigerated		AM/PM ----, AM/PM _____
	Refrigerated/not refrigerated		AM/PM ----, AM/PM _____

Sign and symptoms that would require medication to be administered:	
Possible reactions/side effects of administering the medication:	
Actions to be taken if the camper experiences the above noted reactions: (this can include stopping the medication);	

I, the parent or legal guardian of the above mentioned child, shall notify the YMCA in writing if there is a cancellation or change to this medication. I further give permission to designated YMCA personnel, or its agents, to administer the above medication to my child or to assist my child to self administer, if applicable.

This form shall also permit designated YMCA personnel, or its agents, to share and request relevant health information regarding the administration of this medication. This information will be held in the strictest confidentiality.

I acknowledge that the YMCA and its agents who are acting within the scope of their duties shall be held harmless of any and all claims or actions arising from the administration of the above noted medication.

By signing my name, I acknowledge that I have carefully read and completed the information requested in this form.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Emergency Contact 1	PHONE #
Emergency Contact 2	PHONE #

# YMCA DAY CAMP—RECORD OF MEDICATION ADMINISTRATION

Camp STAFF: PLEASE put the time of administration and sign AFTER your administered the medication (or handed the medication over to the child to self administer)

Name of Camper: \_\_\_\_\_

Medication Data	WEEK OF :	Day 1	Day 2	Day 3	Day4	Day 5
Name of medication _____						
Dosage: _____						
Time of Administration _____						
Route: Oral, Inhaled, injected						
Medication Data	WEEK OF :	Day 1	Day 2	Day 3	Day4	Day 5
Name of medication _____						
Dosage: _____						
Time of Administration _____						
Route: Oral, Inhaled, injected						
Medication Data	WEEK OF :	Day 1	Day 2	Day 3	Day4	Day 5
Name of medication _____						
Dosage: _____						
Time of Administration _____						
Route: Oral, Inhaled, injected						
Medication Data	WEEK OF :	Day 1	Day 2	Day 3	Day4	Day 5
Name of medication _____						
Dosage: _____						
Time of Administration _____						
Route: Oral, Inhaled, injected						
Medication Data	WEEK OF :	Day 1	Day 2	Day 3	Day4	Day 5
Name of medication _____						
Dosage: _____						
Time of Administration _____						
Route: Oral, Inhaled, injected						

## YMCA PA DAY CAMP FINANCIAL ASSISTANCE PROGRAM—APPLICATION

PARENT OR GUARDIAN NAME:

Date of application:

	Household members—name
Adult 1	
Adult 2	
Child 1	
Child 2	
Child 3	
Child 4	
Child 5	
Child 6	
Child 7	
Child 8/ Adult 3	

Source of income (proof of income needed)	Adult 1	Adult 2	Adult 3
Employment income			
ODSP			
OW/EI			
GST/Trillium			
Pension			
Child tax credit			
Support payments received			
CPP/OAS			
WSIB			
Insurance payments			
Camp specific funding	YES/NO	Amount:	
Housing subsidy	YES/NO	Amount:	
Investment income	Yes/NO	Amount:	

## YMCA PA DAY CAMP FINANCIAL ASSISTANCE PROGRAM—APPLICATION OFFICE USE ONLY

Parent or Guardian Name:

Subsidy awarded: YES /NO

Percentage of subsidy—weekly	Number of weeks approved:	Notes:	STAFF INITIAL

**Note:** Please make an appointment at Membership desk, Monday to Friday 7 am to 12 pm daily, to start your application. Please Bring Proof of all income, last year's tax assessments for all household members and/or last 3 months of all banking statements.

Approval of assistance does NOT guarantee a spot in our camps. You will need to register your campers for available spots at time of your registration.

