



**EMPLOYMENT OPPORTUNITY**  
**AFTER SCHOOL PROGRAM FACILITATOR**

Contract Position

**FUNCTION:**

The After School Program Facilitator, under the direction of the After School Program Coordinator, will primarily be responsible for planning and facilitating character development programs/activities for youth which enrich their learning in the areas of social, emotional, cognitive and physical development. This position also requires an individual to follow and uphold the mission of the Sault Ste Marie YMCA.

**COMPETENCIES AND QUALIFICATIONS REQUIRED:**

Individuals must meet the following criteria

- Effective communication skills, both written and verbal
- Must be computer proficient
- Previous experience working with youth
- Planning and implementing a program which co-ordinates with the policies, philosophies and core values of the YMCA

**PRINCIPLE ACTIVITIES:**

- Plan daily program activities that keep children engaged at all age levels
- Lead program operations (set up, clean up, snack time, etc)
- Implement program policies and procedures along with completing forms
- Lead activities such as games, crafts or sports
- Implement behavior management techniques when needed
- Follow and implement safety procedures (injuries, emergencies)
- Establish/maintain positive relations with community members including parents/school officials

**HOURS OF WORK:**

These are after-school programs, so an individual would need to be available from approximately 2:45pm-5:45pm; Monday – Friday, programs will follow the school calendar.

**CANDIDATES SHOULD ALSO POSSESS THE FOLLOWING QUALIFICATIONS:**

- Human Services Diploma such as Recreation & Leisure Services, Child & Youth Worker, Early Childhood Education, or,
- University Diploma relating to Education or Human Services
- Criminal Reference Check/Vulnerable Sector, current
- Standard First Aid + CPR-C, current

*The YMCA of Sault Ste. Marie values the diversity of people and communities and is committed to excellence and inclusion in our Association. We are committed to an environment that is barrier free. If you require accommodation during the hiring process, please inform us in advance to arrange reasonable and appropriate accommodation.*

**PLEASE SUBMIT RESUME BY:**

May 02, 2025

Tyler Stewart

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